



Oxford Spire Covid-19 School Re-Opening Risk Assessment and Action Plan 2021-22

A full risk assessment of facilities and provision has been carried out in advance of planned reopening in Spring/Summer 2022.

This risk assessment was formulated in March 2021. However, it is a live document & will be reviewed regularly in the months leading up to Spring/Summer 2022, following changes in government guidelines.

Risk Area	What is the risk?	Who may be at risk?	What will be done once sites reopen in Spring/Summer 2022?
Cleaning – General	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Regular cleaning of keyboards, mouse, light switches, door handles, desks, chairs, whiteboards, smart boards, shared teaching resources • Purchasing of sufficient supplies of antibacterial wipes, hand sanitiser, hand soaps, disinfectants, paper towels, tissues, rubber gloves, disposable aprons, full face visors as appropriate • System in place to ensure supply of above to all sites is maintained • Trash bins emptied throughout the day • Cleaner available throughout opening times to deal with additional cleaning needs • Desks cleaned during breaks between groups • Regular cleaning of dining tables • Regular cleaning of toilet facilities • Cleaning companies will share their own Covid-19 Risk Assessment • Specific cleaning stations and relevant signage about use will be placed at identified high touch points such as vending machines, laundry machines, and other frequently used equipment • Care will be taken with safe storage of potentially flammable stock of hand sanitiser



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<p>Cleaning – in cases of symptomatic individuals on site</p>	<p>Virus transmission</p>	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Areas where symptomatic individuals have been held will be closed to others then cleaned and disinfected • Surfaces which symptomatic individuals have been in contact with will be cleaned and disinfected • Areas where symptomatic individuals have passed through will be cleaned • In the event of a blood/bodily-fluid spill, students and staff will be kept away from the area • Bodily fluid kits and associated PPE equipment e.g. disposable aprons, gloves etc will be available for use when necessary • If an area has been heavily contaminated with bodily fluids, cleaning staff will use protection for the eyes, mouth and nose, as well as wearing gloves and an apron • During shifts, cleaning staff will wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning
<p>Waste Disposal</p>	<p>Virus transmission</p>	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Dedicated PPE specific biohazard disposal bins will be installed • Dedicated area to store contaminated waste (generated from a possible or confirmed case of Covid) for recommended 72 hours identified • Increased refuse collection implemented where required
<p>HVAC (heating, ventilation & AC) systems</p>	<p>Virus transmission</p>	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Systems will be assessed prior to reopening to ensure sufficient ventilation • Filters will be replaced where necessary • Windows will be kept open during school hours to aid ventilation • Doors will be propped open where this does not compromise fire safety or safeguarding



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			<ul style="list-style-type: none"> • Use of rooms without fresh air ventilation will be avoided for classes where possible • Use of AC and fans will be avoided unless necessary
Hygiene	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Staff and students will be reminded to practice good hand hygiene • Staff and students will be advised to wash forearms if wearing short sleeves • Advice posters will be placed around the school to encourage best practice • Antibacterial hand sanitiser and cleaning stations will be provided throughout the school • Staff will clear workspaces and remove waste at the end of a shift • Toilets should be flushed with lids down to faecal-oral transmission with accessible signage used • Teachers will continue to remind students about handwashing at the end of each class • Waste will be double bagged when removed from bins • Staff are reminded to clean screens frequently (including mobiles)
Dealing with symptomatic individuals	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Early identification of potentially symptomatic students will be facilitated by daily temperature checks • Staff will be regularly reminded of symptoms to check • Staff will be offered training in identifying symptoms and carrying out daily health checks on students and colleagues • Staff will continue to check their own temperature daily and declare any symptoms <p>If a Staff member, Group Leader, or Visitor becomes unwell on the premises and they have been in, or are connected to someone who has Covid-19 or symptoms, they should:</p>



			<ul style="list-style-type: none"> • Get at least 2m away from others; go to a separate well-ventilated room/area behind a closed door; • Avoid touching anything; • Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow; • Use a separate bathroom, where possible, which will be cleaned after use <p>They should use their own mobile phone to call NHS 111.</p> <p>Pre-paid mobile phones will be made available for use if necessary, along with a clean-up kit for thorough wiping down after each use.</p> <p>The Welfare Officer at the school should also contact the local Public Health Protection Team at 111.</p> <p>Under 18s:</p> <ul style="list-style-type: none"> • If the person is a student, a staff member will be asked to volunteer to supervise the child • The Welfare Officer will contact NHS 111 on behalf of the child and inform Senior Management <p>The member of staff who has assisted the student showing symptoms does not need to go home unless they develop symptoms themselves.</p> <p>They will wash their hands thoroughly for 20 seconds with normal household products after any contact with an unwell student or colleague</p>
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			<p>If the student, Group Leader or colleague tests positive, contact tracing rules will apply to any member of staff who has assisted.</p> <p>If there is a confirmed case of Covid-19 during provision, guidance will be taken from the local Public Health Protection team. They will discuss the case, identify others who may have been in contact with the affected person, prepare a risk assessment, and advise on any further actions or precautions that need to be taken.</p> <p>Contacts: https://www.gov.uk/health-protection-team</p> <p>Department of Health (for Education): 0800 046 8687 (8am-6pm, Monday-Friday) DfE.coronavirushelpline@education.gov.uk (Opening Hours: 8am-6pm, Monday-Friday)</p> <p>Accommodation</p> <p>In the event of a student, Group Leader or host(s) showing symptoms or testing positive:</p> <ul style="list-style-type: none">• Hosts will need to isolate together with students;• An addendum will be added to student's bookings to ensure costs can be covered whilst meals are provided <p>Where a student in residential accommodation shows symptoms of coronavirus:</p> <ul style="list-style-type: none">• The student will need to isolate in the room• Extra bed linen should be brought to the room
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			<ul style="list-style-type: none"> • If the room does not have private bathroom facilities, a designated bathroom will be used by the student • Where meals are provided, they will be brought to the student’s room • Where meals cannot be provided, staff will ensure that students have access to information about how to access food/drinks • Cleaning should not take place in the room during the self-isolation period • Cleaning materials and extra bin bags should be provided for the student • Disposable thermometers will be provided • Consider and discuss appropriate and possible arrangements for smokers, where applicable • Follow government guidelines https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings
First Aid	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Adequate first aid cover will be arranged • Existing first aid kits will be supplemented with appropriate PPE as required • In the event of a symptomatic individual in need of resuscitation, first responders will follow advice from the UK government https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov



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Entrances/Exits	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Arrival/Departure times may be staggered to reduce crowding in and out of school • Lunch times/break times may be staggered to reduce contact between students within the school • One-way flow routes will be implemented throughout the school where practicable • Separate entry and exit points will be implemented where possible with any ensuing additional security requirements considered • Hand cleaning facilities/sanitiser stations will be provided at entry and exit points • Clear signage will be installed • Main entrance doors will be kept open where possible if contactless door opening is not possible
Corridors/Stairwells	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • One-way flow routes will be implemented where possible • Clear signage will be installed • Instructions will be given of what to do in case of fire evacuation
Signage	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Effective and clear signage will be installed including the following: <ul style="list-style-type: none"> ○ One-way systems (corridors); ○ Up/down only (stairs); ○ Exit/Entry; ○ Do not enter (rooms which are out of use); ○ Sit here (desks); ○ Do not sit here; ○ Maximum number of people permitted in this room; ○ This room is closed (e.g. fitness room)



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			<ul style="list-style-type: none"> Floors maps will be designed for staff indicating new flow systems
Offices/Meeting Rooms	Virus transmission	<ul style="list-style-type: none"> Students Staff Group Leaders Visitors 	<ul style="list-style-type: none"> Staff rota will be formed considering the minimum number of people needed on site Online meetings will replace face-to-face meetings where practicable Office/Staff room layouts will be reviewed to help maintain social distancing Employees will be assigned specific desks/rooms/floors to reduce rotation Employees will work side-by-side or facing away from each other Floor tape will demarcate areas to help employees keep to a 2m distance Hot desking will be reduced Staff will use their own dedicated stationary Hand sanitiser and cleaning wipes will be provided in offices and meeting rooms
Reception (at sites where applicable)	Virus transmission	<ul style="list-style-type: none"> Students Staff Group Leaders Visitors 	<ul style="list-style-type: none"> Student numbers in reception area will be restricted Outside areas will be used for queuing (weather permitting) Clear guidance on school procedures will be provided to students on arrival Receptions will be fitted with screens to maintain distancing and deter leaning on counters Visitors discouraged from visiting schools but will signed by staff when necessary, following the Visitor Policy Visitor badges will be quarantined after use or alternative disposable stickers will be used Visitor policy & Health & Safety guidelines will be displayed at reception



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			<ul style="list-style-type: none"> • Reception staff will use their own stationary and not make stationary e.g. pens available to others • Reception staff will be responsible for wiping down work areas at the start and end of shift
Cafeterias	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Seating and tables will be reconfigured to maintain spacing and reduce face-to-face interactions • Flow and queuing routes will be signposted and marked where practicable • Kitchen access will be restricted to as few people as possible • Interaction between kitchen staff and other staff (minus Senior Management) will be restricted • Food and drink consumption will be allowed in designated areas only • Catering companies may consider using disposable food containers • There will be no self-service of food, drink or utensils (with the exception of water from outlets) • Self-serve condiments will be removed and replaced with sachets where possible • Tray clearance trolleys will be located at exits where possible • Separate entry and exit points will be identified where possible • Cafeteria companies will share their own risk assessments • Government guidance for food businesses on Covid-19 will be followed
Crowded spaces	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Potential pinch points and busy areas will be identified, and plans put in place to maintain social distancing • Toilets will be maximum number of users specified • Furniture will be removed where necessary to encourage social distancing • Areas will be closed if risk is considered too high



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			<ul style="list-style-type: none"> All areas will be individually risk assessed and control measures put in place Use of face coverings in all areas will be mandatory In exceptional circumstances, consideration may be given to staff/students who are not able to wear face coverings with full risk assessment to be undertaken
Deliveries/Collections	Virus transmission	<ul style="list-style-type: none"> Students Staff Group Leaders Visitors 	<ul style="list-style-type: none"> Times will be scheduled for the collection of goods Contact will be minimised during exchange of documentation
Placement Testing	Virus transmission	<ul style="list-style-type: none"> Students Staff Group Leaders Visitors 	<ul style="list-style-type: none"> 2m distance will be maintained between tables/desks during placement testing Tests will be staggered if necessary Staff and students will sit at 90 degree angles rather than face to face during placement tests Where face to face seating cannot be avoided, social distance is maintained and face coverings used
Arrival Inductions	Virus transmission	<ul style="list-style-type: none"> Students Staff Group Leaders Visitors 	<ul style="list-style-type: none"> Social distancing will be implemented in common spaces where presentations/inductions take place Schools with limited space may hold staggered or virtual intake presentations and speaking assessments Current government requirements/guidance e.g. social distancing, use of face coverings etc will be included in induction – these will be demonstrated, and concept checked Electronic paperwork will be used where possible Disposable gloves will be used when collecting passports/identity cards and distributing induction materials
Teacher's room	Virus transmission	<ul style="list-style-type: none"> Students Staff 	<ul style="list-style-type: none"> 1-2m distance is maintained between desks/tables/chairs Shared resources will be scanned where possible and not taken off school premises



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		<ul style="list-style-type: none"> • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Teachers will be encouraged to prepare lessons at home • Teachers will use their own designated stationary and have reduced sharing of other equipment • Shared equipment and surfaces (e.g. printer, scanner, tables, guillotine handles) are frequently cleaned and disinfected
Classes	Virus transmission	<ul style="list-style-type: none"> • Students • Staff 	<ul style="list-style-type: none"> • Classrooms will be individually risk assessed • Every classroom will be marked with the maximum number of people who can use the room whilst maintaining 1-1.5m distancing in line with English UK guidance • Face covering will be mandatory in all classes • In exceptional circumstances, consideration may be given to staff/students who are not able to wear face coverings with full risk assessment to be undertaken • Break times may be staggered to reduce pressure on the break rooms • Class changes will be minimised as far as possible • Movement between classrooms will be minimised as far as possible • Sitting positions will be set out in accordance with current social distance guidelines • When entering a classroom, seats will be filled from back to front • Some lessons may be held outdoors (where weather conditions allow) • Antibacterial gel 'Cleaning Stations' have been set up in class • Teachers will try to not handle student's work and will mark electronically or with oral feedback • Teachers will avoid use of handouts and refer to digital material where possible • Teachers will avoid close pair work



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			<ul style="list-style-type: none"> • Teachers will avoid exercises involving choral drilling and signing • Teachers will undertake to ensure desks are wiped by students after each lesson • Teachers will be encouraged to keep records of seating plans for each class
Homestay	Virus transmission	<ul style="list-style-type: none"> • Students • Group Leaders • Hosts 	<ul style="list-style-type: none"> • Hosts in high risk groups have been identified by the Homestay Provider and will not be used until transmission rate reduces and government guidance changes https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/who-is-at-high-risk-from-coronavirus-clinically-extremely-vulnerable/ • Hosts will be asked to declare if they have been in contact with symptomatic individuals in the 2 weeks prior to accepting a new student • Students who may be in higher risk groups will be identified at booking stage and will be allocated accommodation accordingly as per normal procedures • Hosts will be given guidance on cleaning requirements by the homestay provider • Hosts will be given guidance on what to do in the event of a member of the home being symptomatic
Accommodation Allocations	Virus transmission	<ul style="list-style-type: none"> • Students • Group Leaders • Staff 	<ul style="list-style-type: none"> • Double & triple residential room occupancy for all ages/course types can be offered as long as effective class bubbles can be maintained • Residence room changes will be kept to a minimum • Homestay accommodation will be restricted to 1 student per household for students on short courses • Host rooms will be risk assessed to ensure spacious, well ventilated and well cleaned, and hosts must actively



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			<p>encourage and make possible high standards of personal hygiene</p> <ul style="list-style-type: none"> • Where bubble approach can be maintained, 2 students can be allocated per homestay household in separate rooms
Homestay inspections (as organised by our Homestay Provider)	Virus transmission	<ul style="list-style-type: none"> • Students • Group Leaders • Staff 	<ul style="list-style-type: none"> • For existing hosts, revisits continue to be conducted online • For any new hosts, face to face visits are necessary, with social distancing and hygiene protocols in place • Prospective hosts are informed ahead of a visit that a distance should be kept in line with current guidance • Prospective hosts should leave all internal doors and windows open • The inspection will be limited to no more than 15 minutes • Pre-visit calls will be made to confirm that no one is showing Covid-19 symptoms • During any lockdown no visits take place
Residences	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Hand sanitiser is provided in residence buildings/rooms • Guidelines will be provided to students • Crowded reception areas will be managed i.e. staggered check-in and check-out times, maintain appropriate distance through use of tape/barriers • Hand sanitiser will be provided in reception areas and at lifts • Use of lifts will be discouraged unless necessary • Number of users in laundries will be restricted in line with social distancing guidelines • Cleaning materials will be provided for students to wipe surfaces in laundries before and after use • What constitutes a 'household bubble' will be identified in order to be clear about self-isolation requirements in the event of a symptomatic student or Group Leader • Residential staff will have full access to appropriate PPE and first aid equipment/training



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Staffing	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Full residence risk assessment will be undertaken separately • Individual risk assessments will be undertaken for those in vulnerable groups • The minimum level of staff needed to deliver provision will be onsite at any one time • Staff who are showing symptoms of coronavirus will not come to work • Where a member of Centre Management is unable to work on site, adequate cover will be in place • Safer recruitment will operate as normal for all staff and accommodation providers • Contingency plans will be put in place to ensure continuity in the event of staff absence for sickness or self-isolation • Staff will be provided with & keep their own crockery & utensils for eating/drinking • Staff will be asked to avoid entering other offices where possible and to talk from doorways or remotely • Staff will be asked to declare any contact with symptomatic individuals in the 2 weeks prior to commencing work •
Staff in self-isolation	Health	<ul style="list-style-type: none"> • Staff 	<ul style="list-style-type: none"> • Staff needing to self-isolate will be supported and asked not to attend work • They will be allowed to work from their room/home if they remain well and it is practicable for them to do so • Alternative work may be found for them to do from home if they remain well and it is possible
Fire evacuations	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Fire safety will take priority during evacuations with social distancing maintained at assembly points • Students & Group Leaders in self-isolation should respond to fire evacuations as normal but use provided face coverings



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Sports	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Group sizes for all organised activities will remain small and social distancing maintained, in accordance with local guidelines • Activities will be held outdoors where possible • Any shared sports equipment will be cleaned after use • Students will be advised not to cheer/high-five/hug after scoring, after games etc • All sports activities will have their own individual risk assessment as per normal procedures with a Covid-19 inclusion
Activities	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Group sizes for all organised activities will be small and social distancing maintained • All shared equipment will be carefully cleaned before and after use • Shared equipment which cannot be effectively cleaned, or which may not be possible to use with social distancing maintained will be removed • Any room used for any activity will be spacious and well ventilated • All activities will have their own individual risk assessment as per normal procedures with a Covid-19 inclusion • Supervised activities for U18s can be held in groups of more than 6 with social distancing and face coverings in place • Activities only based on site to be offered during any lockdown
Excursions	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Venue risk assessments and social distancing measures will be acquired prior to a visit – these will be factored into our own risk assessment and guidance for staff and students • Discussions will be held with transport suppliers on their social distancing and cleaning measures



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			<ul style="list-style-type: none"> • This guidance will be used to guide activity staff leading excursions on public transport https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers • Students and staff will be advised to clean hands after using public transport • Students and staff will be required to use face coverings on public transport • Travel will be scheduled to limit exposure to large crowds & rush hours where possible • Pick-up & drop-off will be reviewed to reduce crowding at one point • Staff will not share face coverings with each other or with students (e.g. where a face covering is required to enter a venue and a student or colleague does not have one). • Trips outside school with an educational purpose (e.g. excursions) can be held in groups of no more than 6 as long as they are supervised and socially distanced with face coverings used • No excursions during lockdowns
Transport	Health & safety	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Transfer & coach companies will provide their own risk assessments • On coaches, screens will be in place between driver & students • Taxi drivers will wear face coverings • Where assistance with luggage is essential (e.g. very young student or student with disabilities), hands will be cleaned both before and after handling • Whilst authorities are not required to uniformly apply social distancing guidelines for public transport to dedicated school



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			<p>transport, social distancing should still be put in place wherever possible</p> <ul style="list-style-type: none"> • Seating will be spaced on coaches to maintain social distancing wherever possible and students will be required to wear face coverings
Safeguarding	Health & Safety	<ul style="list-style-type: none"> • Students 	<ul style="list-style-type: none"> • Normal safeguarding procedures will be maintained • Under 18s will be required to attend classes daily and comply with all standard safeguarding requirements
Student conduct	Virus transmission	<ul style="list-style-type: none"> • Students • Staff 	<ul style="list-style-type: none"> • Students will be informed of expectations & requirements at Arrival, Induction & Placement Testing • Student Code of Conduct will be updated to reflect new protective measures, expectations & routines • Staff will follow up behavioural concerns robustly with effective penalties in place for breaches • Covid School Safety Rules will be displayed in all classrooms & throughout each school • During any period of easing restrictions or moving out of lockdowns, care will be taken to ensure public health & safety messaging is maintained and enforced
Information & Communications	Virus transmission Health	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Information sources will be reviewed to include Covid-19 information and guidance, including student handbooks, pre-departure information, induction materials & notices around school • A section of the staff induction will be dedicated to discussing any new procedures • Staff training will be made available where required and possible • Homestay hosts will receive appropriate messaging regarding any new procedures • The Oxford Spire Covid Risk Assessment will be shared on the oxfordspires.education website



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			<ul style="list-style-type: none"> • Queries or comments around Covid-19 will be carefully managed by senior staff, offering factual & reassuring responses where required
Poor mental health/anxiety	Health	<ul style="list-style-type: none"> • Students • Staff • Group Leaders 	<ul style="list-style-type: none"> • Staff will be made aware of vulnerable students & information shared as appropriate • DSL will be available at all times and staff will be aware of safeguarding procedures • Staff CPD sessions may include issues relating to Covid-19 experiences • Students will be made aware of how they are being kept safe • Centre Manager will be mindful of the wellbeing of staff in their team • Staff will be aware of who they can raise issues or concerns with • Extra vigilance around student mental health and well-being will be maintained during any period lockdown • In line with government guidance, staff will continue to identify & support students & colleagues who may need help or be struggling.
Updating procedures	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • Government advice will be checked regularly, particularly in the months leading up to Spring/Summer 2022, & procedures amended as required • Significant changes, during school operation, will be implemented immediately • Minor changes, during school operation, will be implemented when possible • Procedures, during school operation, will be under constant review to ensure they are not, either, presenting risk to students & staff or resulting in unnecessary disruption to the student experience



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Covid-19 testing	Virus transmission	<ul style="list-style-type: none"> • Students • Staff • Group Leaders • Visitors 	<ul style="list-style-type: none"> • All students arriving at an Oxford Spire school will be asked to provide a negative test result taken less than 72 hours previously • Where testing is not mandatory for travel, students who have been unable to do so will be tested on arrival & placed in self-isolation • Students who have to quarantine on arrival due to travel corridor requirements will also still be required to either show a negative test result on arrival or have a test administered by the school • Students will remain in self-isolation until a negative test result is returned • Students or staff undertaking tests may not be assisted by staff as this presents an infection risk • Tests should be carried out in a designated room which can be effectively cleaned afterwards and not used for other purposes if possible • Oxford Spire will register to order rapid flow tests for employees and will implement asymptomatic testing should such tests be provided
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Any further information/notes/updates regarding the above	By whom	Date
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It should be noted that the preventative & protective measures detailed above will change as technology, research, alert levels & government guidance develops, much of which at a more frequent pace. Safety measures will be reviewed regularly in the months & weeks prior to the potential reopening of our schools in Spring/Summer 2022. This risk assessment is a live document. For the most recent version, please contact us at info@oxfordspires.education

UK links:

Health & Safety Executive:

- <https://www.hse.gov.uk/coronavirus/index.htm>

Government Guidance:



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- <https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>
- <https://www.gov.uk/guidance/working-safely-during-covid-19/offices-factories-and-labs>
- <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders>
- <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>
- <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings>
- <https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020>

NHS:

- <https://www.nhs.uk/conditions/coronavirus-covid-19/>

English UK:

- <https://www.englishuk.com/coronavirus>